

# Office of the Fire Commissioner



## Inspection and Technical Services

### Gas and Oil Inspection Orders - Review & Appeal Process

Date Issued: October 1, 2018  
OFC 18 - 008

#### Review Process

You have the right to request from the Chief Inspector (also known as the Director) of Inspection and Technical Services, a section of the Office of the Fire Commissioner, to review the *Inspection Orders* issued to you by an Inspector if you do not agree with order (s) stated in the form.

#### **Your request must include:**

- 1. A written request submitted to the Director no later than 14 days after the order was given; and**
- 2. The specific reason(s) for requesting a review of the order(s), and supporting justification.**

In order to prevent delays in processing the request, your submission should also include:

1. A copy of the *Inspection Orders* form issued by the Inspector for review; and
2. Documentation to support your request for review (i.e. standards, manuals, engineer reports, etc).

Upon completion of the review, you will receive a written notice from the Director regarding the decision, accompanied by the reason(s) thereof.

#### **How to submit your request:**

You can submit your request:

- **Via E-mail:** [firecomm@gov.mb.ca](mailto:firecomm@gov.mb.ca)
- **In Person or by Mail:**  
Office of the Fire Commissioner  
Director, Inspection and Technical Services  
508-401 York Avenue  
Winnipeg, Manitoba R3C 0P8
- **Via Fax:** 204-948-2309

If you need additional information, please visit our website ([www.firecomm.gov.mb.ca](http://www.firecomm.gov.mb.ca)) or call us at (204) 945-3373 or 1-800-282-8069.

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508 - 401 York Avenue  
Winnipeg Manitoba R3C 0P8  
T: 204 945-3322  
F: 204 948-2089  
Toll Free: 1-800-282-8069 (in Manitoba only)  
24 Hour Emergency Line: 1-888-389-3473  
Website: [www.firecomm.gov.mb.ca](http://www.firecomm.gov.mb.ca)





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## **Gas and Oil Inspection Orders - Review and Appeal Process Continued...**

### **Appeal Process**

If you are not satisfied with the decision provided by the ITS Director, you may appeal the decision to the Minister of Growth, Enterprise and Trade via email to [minget@leg.gov.mb.ca](mailto:minget@leg.gov.mb.ca) or mail to:

Minister of Growth, Enterprise and Trade  
Room 358 Legislative Building  
450 Broadway  
Winnipeg, Manitoba R3C 0V8