

**Office *of the* Fire Commissioner**

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**Manitoba Energy Code for Buildings 2013**

**LETTER OF CERTIFICATION**

**ASSURANCE OF COORDINATION OF PROFESSIONAL FIELD REVIEWS**

(This letter must be submitted after completion of the project but before the occupancy permit is issued or a final inspection is made by the Office of the Fire Commissioner.)

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|  |
| Building Permit No. |
|  |
| Date  Affix Seal, Signature & Date |
|  |
| Name of Project (Print) |
|  |
| Address of Project (Print) |
|  |
| Legal Description of Project (Print) |
| (The MECB Coordinating Registered Professional shall complete the following:) |
|  |
|  |
| Name (Print) |
|  |
| Address (Print) |

I hereby give assurance that:

* As the MECB Coordinating Registered Professional, I have applied a professional level of care in coordinating the design work and field reviews of the registered professionals required for this project as it relates to the MECB.
* Based on the designs, reviews of construction, and required certificates submitted under seal by all registered professionals on the project, and if applicable, my own further reviews and/or any further statements issued to me under seal of professionals, I hereby represent that:
* In my professional opinion the design and construction of this project was carried out in substantial compliance with the applicable provisions of the MECB.
* I am not aware of any substandard workmanship, materials or assemblies that would compromise compliance with the MECB.
* The Office of the Fire Commissioner (OFC) Compliance Checklist has been completed, and I will make it available to the OFC in the event of an audit, together with relevant information and/or supporting statements from other professionals.
* I commit to retaining these records for a period of a minimum of seven years.
* I have provided or will within 20 business days provide a copy of the Compliance Checklist to the building owner for his/her records.

(If the registered professionalis a member of a firm, complete the following:)

|  |  |
| --- | --- |
| I am a member of the firm |  |
| and I sign this letter on behalf of the firm. | (Print name of firm) |